



Work Plan and Timeline

Applicant Region:

Project Time Period:

Citizen Corps Council:

Date Submitted:

- Goal: This is what you hope to accomplish.
- Activities: These are major tasks, actions or activities in which you will engage to ensure the goal is reached.
- Expected outcome: This is the product, measurement or tangible result from your activity. For example, your activity may be convening a group 3 times – the tangible result may be meeting notes that reflect attendance of 75% of the group members at each meeting.
- Responsible Person: Write in the person or organization name with primary responsibility for seeing this activity gets done.
- Estimated date of completion: This is the date you expect this activity to be concluded. If it is ongoing, please note that in this box

*Rows may be added by right clicking in the table, and going to “Insert”, then “Insert rows above” or “Insert rows below.”

| Goal : | | | |
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| Activities to achieve goal | Expected outcome | Responsible Person | Estimated date of completion |
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